



सीएसआईआर - भारतीय रासायनिक जीवविज्ञान संस्थान

CSIR-Indian Institute of Chemical Biology

4, राजा एस.सी. मल्लिक रोड, कोलकाता 700032

4, Raja S.C. Mullick Road, Kolkata 700032



Advertisement Number: R&C/525/2019

Date of Advertisement: 22/02/2019

Last date of online application: 15/04/2019

Last date of receipt of hard copy application: 22/04/2019

Special recruitment drive for OBC & PWD

CSIR-Indian Institute of Chemical Biology, Kolkata, a premier scientific organization under the Council of Scientific & Industrial Research poised to make an impact in understanding the chemistry of life, finally removing the veil of mystery around life. The spin-offs are bound to have a major impact on the health scenario of the nation. Today by its mandate, CSIR-IICB is engaged in research on diseases and certain biological problems of global interest.

Presently the work of CSIR-IICB has been diversified in the following Research Divisions in its Jadavpur Campus and in the CSIR-IICB Translational Research Unit of Excellence (TRUE), Salt Lake Campus:

1. Cancer Biology and Inflammatory Disorder Division
2. Cell Biology & Physiology Division
3. Organic & Medicinal Chemistry Division
4. Infectious Disease & Immunology Division
5. Molecular Genetics Division
6. Structural Biology & Bioinformatics Division

The Institute is looking for dynamic and creative Indian researchers having excellent academic record and interested in Product Development / Technology Innovation / Applied Technology / Translation Research in the above broad areas. The eligible candidates may apply for the following positions online through the website: www.career.iicb.res.in

Designation	No. of Posts & Reservation status	Pay Level	*Total Emoluments	**Upper Age Limit not exceeding (as on the last date of online application)
Scientist	07 (06 OBC, 01 PWD)	Level 11	Rs. 97889/-	32 years

* Total Emoluments means approximate total emoluments per month on minimum of scale including Dearness Allowance, House Rent Allowance etc.

** Please see age relaxation under Relaxation column.

1. Vacancy Code: 5251901; Number of Posts: 03; Posts reserved for: 02 OBC, 01 PWD; Age Limit: 32 years			
Position with Pay	Essential Educational Qualification & Experience	Desirable Experience	Job Specification
Scientist Pay Level 11 of Pay Matrix (as per 7 th Central Pay Commission)	PhD submitted (in any field of Biological Sciences / Medicine / Health Sciences). Evidence of publications in the relevant field.	Experience of research using clinical samples. Expertise in the areas of animal biology / epigenetics / metabolic syndrome.	The selected candidates will be required to work independently as well as a team member in and outside the institute in the above areas and other related institutional research programs.

2. Vacancy Code: 5251902; Number of Posts: 02; Posts reserved for: OBC; Age Limit: 32 years			
Position with Pay	Essential Educational Qualification & Experience	Desirable Experience	Job Specification
<p>Scientist</p> <p>Pay Level 11 of Pay Matrix (as per 7th Central Pay Commission)</p>	<p>PhD submitted (in any discipline of Biochemistry / Zoology / Physiology / Molecular Biology / Biotechnology). Evidence of publications in the relevant field.</p>	<p>Expertise in modern Biology / disease Biology.</p>	<p>The selected candidate will be required to work independently as well as a team member in and outside the institute in the above areas and other related institutional research programs.</p>

3. Vacancy Code:5251903; Number of Post: 01; Post reserved for: OBC; Age Limit: 32 years			
Position with Pay	Essential Educational Qualification & Experience	Desirable Experience	Job Specification
<p>Scientist</p> <p>Pay Level 11 of Pay Matrix (as per 7th Central Pay Commission)</p>	<p>PhD submitted (in any field of Life Sciences / Medicine / Health Sciences / Pharmacology). Evidence of publications in the relevant field.</p>	<p>Experience in Pharmacology and in vitro / in vivo drug screening.</p>	<p>The selected candidate will be required to work independently as well as a team member in and outside the institute in the above areas and other related institutional research programs.</p>

4. Vacancy Code: 5251904; Number of Post: 01; Post reserved for: OBC; Age Limit: 32 years			
Position with Pay	Essential Educational Qualification & Experience	Desirable Experience	Job Specification
<p>Scientist</p> <p>Pay Level 11 of Pay Matrix (as per 7th Central Pay Commission)</p>	<p>PhD submitted (in Natural Products / Synthetic / Bio-organic Chemistry). Evidence of publications in the relevant field.</p>	<p>Experience in dealing with isolation and characterization of complex natural products and their synthetic derivatives / analogues for drug discovery.</p>	<p>The selected candidates will be required to work independently as well as a team member in and outside the institute in the above areas and other related institutional research programs.</p>

General Information and Conditions:

1. Benefits under Council Service:

- a. The posts carry usual allowance i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of entitled type as per CSIR allotment rules depending upon availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against posts, other benefits such as reimbursements of Medical Expenses, Leave Travel Concession etc are available as per rules of CSIR.
- c. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activities. These activities give them scope to earn consultancy fee and honorarium as per guidelines governing these activities. Opportunities also arise for foreign deputations for training / presentation of papers/specific assignments etc.
- d. CSIR provide excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.

2. Other conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of online applications. No enquiry asking for advice as to eligibility will be entertained. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of Ph.D degree will be reckoned from the date of issue of provisional certificate / notification.
- c. The application should be accompanied by self attested copies of certificates of the relevant educational qualification, experience. The prescribed qualification should have been obtained through recognized Universities / Institutions etc. **Incomplete applications / applications received and not accompanied with the required certificates / documents are liable to be rejected.**
- d. In respect of equivalent clause in Essential qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order / letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application **is liable to be rejected.**
- e. Documentary evidence such as the letter of appointment / joining notification / pay certificate etc for the period issued by the concerned Organization / Institutes / Universities must be submitted in support of claim of experience.
- f. If any document / certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested is to be submitted.
- g. **The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualification prescribed for that Grade.**
- h. Candidate must ensure that he / she possesses educational qualification / experience in the relevant areas as required in the post, for which he / she is applying, on the last date of online application.
- i. In case of Universities/Institutes awarding CGPA/SGPA/OGPA grades etc, candidates are requested to convert the same into percentage based on the formula as per their University/Institute.

- j. Persons with disabilities (PWD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.
- k. The posts carry usual allowances as admissible to Central Government employees as have been made applicable to CSIR employees.
- l. The posts will be governed by the New Pension Scheme applicable w.e.f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter number 17/68/2001-E.II, dated 23.12.2003 and other instructions issued on the subject.
- m. Only outstation candidates called and found eligible for interview will be paid to and from single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the Railway Station of Kolkata / place of interview on production of Rail Tickets / Rail Ticket Numbers or any other proof of journey.
- n. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any fare.
- o. The number of vacancies indicated against each Vacancy Code is provisional and may vary at the time of selection.
- p. The decision of the CSIR-IICB / CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination / interview will be final and binding on the candidates.
- q. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.
- r. NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.

3. Relaxations:

- a. The upper age limit is relaxable up to 5 years for SC/ST and 03 years for OBC as per Government orders in force **only in those cases where the post is reserved for respective categories**, on production of relevant certificate in the prescribed format signed by the specified authority.
- b. Upper age limit is also relaxable up to five years for the regular employees working in CSIR laboratories / Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings.
- c. Applications from Employees of Govt. Departments will be considered only if forwarded through proper channel alongwith Vigilance Clearance Certificate certified by their employer that the applicant will be relieved within one month of the receipt of the appointment orders, if selected. However, advance copy of the application may be submitted before the closing date.
- d. As per GOI provisions, age relaxation for Widows, Divorced Women and Women judicially separated from Husbands who are not remarried, the upper age limit is relaxable up to the age of 35 years (up to 40 years for members of Scheduled Castes and up to 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them) The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
 - I. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - II. In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment / decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an affidavit in respect of divorced Women that they have not remarried since.
- e. Age relaxation to Person with Disabilities (PWD): Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates in respect of the posts reserved for them) in upper age limit shall be allowed to persons suffering from (a) blindness or low vision, (b) hearing impairment (c) locomotor disability or cerebral palsy (d) autism, intellectual disability, specific learning disability and mental illness, (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness as per GOI instructions. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the

standards of medical fitness as prescribed by the Government for each individual Group 'A' posts to be filled by Direct Recruitment by Selection.

- f. SC/ST/PWD candidates are required to produce a copy of the certificate in the prescribed format signed by the specified authority at the time of interview. The OBC candidate should produce the certificate valid for appointment of posts under the Central Government.
- g. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in case of exceptionally meritorious candidates or if sufficient number of candidates possessing the requisite qualification and / or experience are not likely be available to fill up the posts.
- h. Relaxation in the upper age limit of 5 years applicable for persons who had ordinarily been domiciled in the Kashmir division of the State of J&K during period 01/01/1980 to 31/12/1989 subject to production of a certificate from District Magistrate in Kashmir Division within whose jurisdiction he / she had ordinarily resided or from any other authority designated in this behalf by the Government of J&K to the effect that he/she had ordinarily been domiciled in the Kashmir Division of the State of J&K during the period from 01/01/1980 to 31/12/1989.

4. Mode of selection:

Mere fulfillment of educational qualifications and experience does not entitle a candidate to be called for interview. The duly constituted screening committee will adopt its own criteria for short-listing the candidates. The candidate should, therefore, mention in the application all the qualification and experience in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of Ph.D degree will be reckoned from the date of issue of provisional certificate / notification.

- a. In the event of number of applications being large, CSIR-IICB may adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by adopting any one or more of the following methods:
 - (i) On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
 - (ii) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
 - (iii) By holding a written test.
 - (iv) Any other methodology as deemed fit by Screening Committee.
- b. In case a candidate is staying abroad, his/her candidature may be considered in absentia by the Selection committee on his / her written request.
- c. The screening of the candidates will be done prima facie on the basis of documents and information furnished by the candidates. If at any subsequent date it is discovered that the candidates do not fulfill the eligibility criteria; their candidature shall be cancelled without assigning any reason whatsoever.

5. How to apply:

- a. First time users need to register themselves by clicking on 'New Applicant Sign In' from the Home Page. You need to type in a 'User Id' and a 'password' and fill up the details as required. Please note that you can apply for more than one post using the same 'User Id'.
- b. Once you log in, please click on 'show details' against the post you wish to apply for.
- c. The detailed Advertisement will now appear on the screen.
- d. On the bottom of the Advertisement, in the green bar, you will find four menus: 'How to Apply', 'Terms and Conditions', 'Apply for this vacancy' and 'Close'. Click on 'Terms and Conditions'.
- e. The terms and conditions page will now open. Read the terms and conditions carefully, and if you are satisfied that you are eligible to apply for this post then click on 'Apply for this vacancy' at the bottom of the page.
- f. The online application form will now open. You can start filling up the online application form. Please remember that it is compulsory for you to fill up all the fields that are preceded by asterics (*).

- g. Once you have filled up the application form click on 'submit'.
- h. The screen will now show your application number and a menu called 'Print Application Summary Sheet'. Please note down your application number and click on 'Print Application Summary Sheet'. The Application Summary Sheet will now be displayed. Take a print out of the summary sheet. In case it is not possible for you to take a printout of the summary sheet at that moment, you can also find the summary sheet in your application status in the logged in home page.
- i. Application fee: An application fee of Rs. 100/- (Rupees one hundred only) non-refundable is payable in the form of crossed **Demand Draft with minimum validity of 03 months in favour of the Director, CSIR-Indian Institute of Chemical Biology, payable at Kolkata**. Candidates belonging to SC/ST/Women/PWD Category and regular employees of CSIR as well as identified Casual Workes in CSIR and Candidates otherwise eligible but residing abroad are exempted from payment of application fee. Fee once paid will not be refunded under any circumstances.

The printout of the summary sheet along with all relevant documents should be sent in an envelope superscribed "Application for the post of _____ Vacancy Code _____, Advertisement No _____ by post to the address given below:

**The Administrative Officer,
CSIR-Indian Institute of Chemical Biology,
4 Raja S.C. Mullick Road,
Kolkata - 700032**

- j. The last date for submission of online application is **15.04.2019** and that of receiving the hard copies in the Institute is **22.04.2019**.
 - k. Please contact us at the following email address for any queries: career@iicb.res.in
 - l. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by the Institute.
 - m. **Incomplete applications (i.e. without photograph, unsigned application, application fees, applicable testimonials in support of Date of Birth, Qualification, Experience, Caste, Age Relaxation etc.) will not be entertained and will be summarily rejected.**
6. **Following documents must be attached along with the printout of the summary sheet:**
- a. Bank draft of the application fee (wherever applicable).
 - b. Coloured photograph pasted on the form and signed across in full.
 - c. Self Attested photocopy of certificate proving Date of Birth.
 - d. Self Attested photocopies of educational qualification (Certificates & Mark Sheets).
 - e. Self Attested photocopy of caste certificate, if applicable.
 - f. Self Attested photocopies of experience certificates, wherever required.
 - g. Self Attested photocopies of publication, if any.
 - h. Self Attested photocopies of documentary evidence for age relaxation.
 - i. Self Attested photocopies of documentary evidence in support of claim by the applicant other than above.

Administrative Officer